

Minnesota Homeschoolers' Alliance Homeschool Report Form

The Minnesota Homeschoolers' Alliance (MHA) is a statewide nonsectarian 501©(3) nonprofit that provides information and support to Minnesota homeschooling families. MHA grants permission to duplicate this Homeschool Reporting Form and distribute it to others, but only if it is duplicated in its entirety, and without modification of its contents. Copies of this form can also be downloaded from the MHA website at www.homeschoolers.org.

This document meets all reporting requirements of MS 120A.22-120A.26; 121A.15.

Note: The data submitted on this form is private data protected from disclosure pursuant to M.S.13.32, Subd. 4(a). It may not be designated as directory information without the prior written consent of the parent or guardian of the child(ren) identified on the form.

Superintendent Name and Number of School District: _____

Parental responsibility. *The parent of a child is primarily responsible for assuring that the child acquires the knowledge and skills that are essential for effective citizenship. M.S. 120A.22 Subd.1.*

Reports to Superintendent. *The person in charge of providing instruction to a child shall submit the following information to the superintendent of the district in which the child resides. M.S. 120A.24 Subd.1.*

Name of person making this report: _____

Date: _____ **Telephone:** _____

Address: _____

By October 1 of each school year, the name, birth date, and address of each child between the ages of 7 and 16 years receiving instruction.

Students Name:	Birth Date:	Address:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Accreditation: If this is an accredited school, provide the name and address of the accrediting agency on the line below:

Immunizations: *M.S. 121A.15 requires parent or guardian of children receiving instruction to submit a statement to the superintendent of the district in which they reside, on or before October 1 of each school year, indicating that their children have been vaccinated in accordance with M.S. 121A.15 or submit a notarized statement that their children have not been immunized because of the conscientiously held beliefs of the parent or guardian.*

- ___ Immunization statement is attached.
- ___ Immunization statement is on file, no changes in the last year.
- ___ Notarized statement of conscientiously held beliefs is attached.
- ___ Notarized statement is on file, no changes in the last year.

For accredited schools, your report is now complete. *M.S. 120A.24, Subd. 3 A non-public school, person, or other institution that is accredited by an accrediting agency, recognized according to section 123B.445, or recognized by the commissioner, is exempt for the requirements in subs.1 and 2, except for the requirement in Subd.1, (1).*

Non-accredited schools must complete the rest of this form.

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Instructor Qualifications: M.S. 120A.24 Subd.2, the name of instructor and evidence of compliance with one of the requirements specified in 120A.22, Subd. 10).

Name(s): _____

Indicate the qualification of the person(s) providing instruction:

120A.22, Subd. 10 (1):

____ Instructor holds a valid Minn. teaching license in the field and for the grade level taught.

____ Copy of license is attached.

____ Copy of license is on file.

120A.22, Subd10 (2):

____ Instructor is directly supervised by a person holding a valid Minn. teaching license.

Name of Supervisor _____

____ Copy of license is attached.

____ Copy of license is on file.

120A.22, Subd.10 (3):

____ Instructor has successfully completed a teacher competency examination.

____ Copy of statement of successful completion is attached.

____ Copy of statement of successful completion is on file.

120A.22, Subd10 (4):

____ Instructor provide instruction in a school that is accredited by an accrediting agency.

120A.22, Subd.10 (5):

____ Instructor holds a baccalaureate degree.

____ Copy of diploma is attached. (Copy of transcript may be substituted at instructor's discretion.)

____ Copy of diploma is on file.

120A.22, Subd10 (6):

____ Instructor is the parent of the child(ren).

Annual Instructional Calendar: M.S. 120A.24 Subd. 1 (3) There is no minimum number of hours or days required. You may attach a calendar, or if applicable, indicate when instruction is provided:

____ Instructional calendar is attached.

____ Instruction is provided every day

____ Instruction is as described here _____

Quarterly Report Cards: M.S. 120A.24, Subd 1 (4) If the sole instructor qualification is that of being a parent (clause 6), quarterly report cards on the achievement of the child in each subject area required in section 120A.22, subdivision 9 must also be submitted.

[Required subjects are: (1. Basic communication skills (including reading, writing, literature, and fine arts); 2. math and science; 3. social studies (including history, geography and government); 4. health and physical education. 120A.22, Subd 6]

Assessment of Performance: M.S. 120A.22, Subd 11 (a) Each year the performance of every child who is not enrolled in a public school must be assessed using a nationally norm-referenced standardized achievement examination. The superintendent of the district in which the child resides and the person in charge of the child's instruction must agree about the specific examination to be used and the administration and location of the examination. (b) To the extent the examination in paragraph (a) does not provide assessment in all of the subject areas in Subd.9 (listed above) the parent must assess the child's performance in the applicable subject area. This applies only to a parent who provides instruction and does not meet the requirements of Subd.10, (1), (2), or (3). The law does not require submission of the norm referenced standardized achievement test results or information regarding additional assessment methods.

This nationally norm-referenced standardized achievement test will be used:

Test name: _____

Administrator: _____

Location: _____

(Agreement with the above arrangements is assumed unless the homeschool is contacted immediately.)

Keep a copy of your completed form for your permanent records.